

North Carolina State Senate Caucus Looking for Campaign Managers

The North Carolina Senate Democratic Caucus is seeking campaign managers for top races in the 2020 cycle. Campaign Managers will be the point-person between their respective campaign and the NCDP-Senate Caucus and will be in charge of day-to-day campaign operations.

Duties include:

- ✓ Developing and executing a fundraising plan, including revenue and expense projections
- ✓ Developing and executing a field plan
- ✓ Managing the campaign budget
- ✓ Managing event planning, call time, and pledge chasing
- ✓ Coordinating the work of political consultants
- ✓ Managing volunteers
- ✓ Managing the candidate's schedule to maximize exposure to voters and donors
- ✓ Drafting rapid response campaign communications in consultation with the campaign's consulting team and NCDP-Caucus

Required Skills:

The Campaign Manager should expect a demanding work schedule with campaign hours and be available through Election Day. Qualified candidates should be highly organized, highly motivated, good at managing relationships with stakeholders across the campaign and capable of working in a stressful work environment.

Ideal Candidate will:

- ✓ Have previous campaign experience, ideally in a variety of positions within a campaign
- ✓ Be well-organized, professional, and punctual
- ✓ Have the ability to delegate work
- ✓ Have strong written and oral communications skills
- ✓ Function well in collaborative and team-oriented work environments
- ✓ Be able to function well in high-stress situations

Salary is commensurate with experience. Health insurance and other benefits are available to accepted applicants. Positions are open across the state of North Carolina.

To apply email your resumé to senatecaucus@ncdp.org with the subject line "Campaign Manager"

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